ACADEMIC REMINDERS

End of Winter Registration without a Late Fee – November 9
Exam Week – November 12-16

ACADEMIC NEWS

Registration for the Winter Quarter is open. The course schedule is posted at rpts.edu under Students. Your account and any Library fines must be paid in full in order to register for classes. Complete the Registration Advising Worksheet form (found in the RPTS Links tab in the portal) – consult your final approved plan from registration for the Fall. If you follow that previously approved plan, or if you are comfortable with any changes you are making without an advisor review, then when you submit the form a request will be sent directly to the office for your Advisor PIN so that you can register. THIS PROCESS MUST BE COMPLETED BY 1 PM ON NOV. 9 IN ORDER TO RECEIVE A PIN BEFORE THE REGISTRATION DEADLINE.

Registration Late Fees: Any current student who has not registered for the Winter Quarter by Friday, Nov. 9, will be charged a $50 late fee.

REMINDER: Independent studies require permission from the professor and cannot be registered by the student. If you are interested in enrolling in an independent study, contact Vicki Smith for more information about the process.

AUDITORS: Email Vicki Smith to request your PIN to register for 2018 Winter.

Requesting Incompletes: Incompletes are not routinely granted to any student who applies for one. Incompletes are only granted in exceptional cases and for true emergencies, as determined by the professor. In order to request an Incomplete Grade, a Request for an Incomplete form (found under the RPTS Links tab in the portal) must be initiated and submitted by the student before the Friday of finals week in a quarter. A professor has the right to deny permission to receive an incomplete grade or to reduce the final grade up to one grade point.

Winter Quarter Financial Aid & Tuition Payments: If you have registered for the Winter Quarter and have received notification that your financial aid has been applied, your Estimated Tuition Worksheet is available on the web portal under the Financials tab. If you do not receive financial aid, your updated balance is available as soon as you register. Remember that tuition
payments are due on or before the first day of class on Mon., Nov. 26.

**Payment Plan:** Anyone not paying in full by the first class of the quarter must have an established payment plan arranged with the RPTS Office. Applicable tuition and fees, minus financial aid awards, will be divided into three equal payments. The first payment is due by the first class of the quarter. The second payment is due on Jan. 4. The final payment, which will include any additional costs incurred, is due on Feb. 4. When the payment plan is arranged with the Office, the student will sign a promissory note as documentation of the plan and promise to pay. Contact Vicki Smith to set up your payment plan.

**NOTE that you must advise the Office each quarter to set up a payment plan.**

**Audit any class for $99!** Let your friends and family know they can study at RPTS as an auditor for only $99 per class. For more information and to apply, visit s.rpts.edu/Audit99.

**Counseling Observation:** Are you considering registering for BC12 Counseling Observation for the winter quarter? In addition to attending class on Mondays from 4-6 pm, students are scheduled to sit in on a counseling case for one hour per week (on either Monday or Wednesday, daytime or evening). Counselees are currently being scheduled for the start of the quarter, and we need to make sure that these appointments are scheduled when students are available to observe. Also, it is best for observation to begin the first week of class, if possible. Contact Sharon Sampson if you have any questions. And register soon!

**RPTS ACTIVITIES**

**Course Evaluations:** NEW THIS YEAR! Beginning with the fall quarter, the evaluations will be located in Moodle for each of your courses. They will be available for a two-week period, beginning the Friday of Week 10 and continuing until the Friday of break week. Your feedback is extremely valuable to the professors and the seminary administration, and it is expected that you will complete an evaluation for each course. Note that course evaluations are only required for classes in which you are enrolled for credit, and they are not available for independent study courses or the Mercy Practicum. Should you have any questions or concerns regarding these evaluations, contact Sharon Sampson, not your professor.

**IMPORTANT - Auditing Spouses:** If your spouse wants to audit a class, he/she MUST apply as an audit student. Once accepted, he/she can register for the course. Class locations are dependent on class size which is determined by the registration process. See Ed Blackwood for details.

**Seminary women will meet Monday, Nov. 12, at 6:30 pm** in the basement classroom. All female students and students’ wives are invited to attend. Sharon Sampson will lead the discussion on Empowered Effort: Growing in the Lord. Bring food to share if you are able. Childcare is provided. Call Sherri Williams at 412-996-4667 with any questions.

**Thank You Notes:** Credit students have recently received an email asking them to write three thank you notes to be sent to the generous donors who pay a large majority of the tuition for RPTS students. Your thank you letters are due on November 27. Check your RPTS email for this information. If you do not have a copy of the email, contact Mark Sampson.

**Our annual Christmas Dinner will be held on Saturday, Dec. 1, from 5:30 - 9 pm.** You and your family are cordially invited to join the faculty, students, and staff of RPTS for a time of food and fellowship. Register for dinner on the sign-up sheet on the bulletin board or via email to Kim Backensto. RSVP by Nov. 27 with the number who will attend and sign up to bring a vegetable, salad or dessert. RPTS will provide ham, potatoes, drinks, and table settings.

We also take some time as a Seminary family to entertain ourselves after dinner. Consider sharing your considerable talents with your RPTS family. Acts in the past have included singing, poetry, funny skits, storytelling, and instrumental performances. We would love to hear from you. Contact Ed Blackwood if you wish to participate. Deadline to register for entertainment is Nov. 27.

**Empower and Firefox:** It has come to our attention that our Empower Web Portal rpts.empower-xl.com is not working well with the Firefox web browser. You will need to use Edge, Chrome, or some browser other than Firefox.

**Panera Blessings:** Volunteers are needed each Wednesday morning (6:15 at RPTS). November has some openings. Contact Ed Blackwood at 412-731-6000, 412-407-3317 (cell), or in person with questions. Sign-up here: http://s.rpts.edu/BreadHelp.
Amazon Smile: There is a unique way for you to help RPTS through your purchases on Amazon. Using this link, you can designate the Seminary which will be listed as ‘Trustees of the Reformed Presbyterian Church of North America’ as your charity and a portion of your purchases will be donated to RPTS.

Note from Library: If you bring in the Pittsburgh Post-Gazette newspaper, do not throw out the plastic wrap, as it is used by certain Seminary community members to pick up after their dogs.

Chapel Schedule

November 6    Ben Woodring
November 7    Andrew Battiato
November 8    Matthew Bates
November 9    Joshua Giesler

News from Students

Weekly Activities:
◊ Tea Time and Prayer for Women: Tuesdays from 12:30-1:30pm in Willson Center.
◊ Faculty/student/staff prayer: Tuesdays at 1 pm in the 2nd floor classroom.
◊ Practice for oral presbytery exams: Wednesdays from 12:30-1:30pm in the second floor class room. Contact Garrett Mann for information.
◊ Missions Prayer: Wednesdays at 1:30 pm in the Chapel.
◊ Walk with Director of “Edmissions”: 5K on Thursdays at 6:30 am.
◊ Basketball on Fridays: Meet at the hoop at 1 pm.

Beyond Our Walls

Mid-Term Election in the USA on Tuesday: Pray that those running for elective office who are committed to Biblical principles of government will be elected to serve our nation at all levels of government.

Breaking Bread Together

Join fellow students and faculty during lunch in the basement dining area each week of classes from Tuesday through Friday. Bring your own lunch or purchase the catered meal. Non-dorm students may purchase lunch for $6, if desired. Reservations are required with the Office at least two days in advance of a meal.

“I’d be happier if they had let me eat it!”
Anonymous

Email all entries by Thursday at noon to Vicki Smith with “Caption This” as the subject. The caption will appear in next week’s newsletter. Winner will receive a small prize courtesy of Edmissions.

CAPTION THIS...

“I’d be happier if they had let me eat it!”
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“I’d be happier if they had let me eat it!”
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<table>
<thead>
<tr>
<th>DAY</th>
<th>START</th>
<th>END</th>
<th>COURSE</th>
<th>CREDITS</th>
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<td>10:15 AM</td>
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